



MUSIC RENTAL AGREEMENT

Date of Request _____

Organization _____

Contact Person _____

Contact Person's E-mail _____

Contact Person's Phone _____

Return Date _____

Rental Fee – Flat rate -- up to 50 scores \$50.00 --- 50+ scores \$100.00

Replacement Fee – missing or damaged scores -- Actual replacement cost of sheet music.

Shipping Costs for sending and receiving music to be covered by borrowing organization.

Rental Terms & Conditions:

- Scores can be rented for a six month period. If there are any special circumstances regarding the rental period (i.e. a second performance), the librarian must be notified before the end of the rental period in order to arrange for an extension.
- The rental will be shipped upon receipt of a signed copy of this form agreeing to the terms contained herein. Please return by email or post.
- Payment for the rental is due upon receipt of the shipment – the invoice will be sent by email or included in the shipment.
- The Renter will comply with all copyright laws and will indemnify **Fanshawe Chorus London** for any costs (including all legal fees on a solicitor and client basis) arising, directly or indirectly, from any breaches of copyright laws by the Renter or any third parties to which the Renter grants access to the scores rented under this agreement.

The undersigned agrees to return all rental materials in the condition they were received in by the return date as indicated. Any lost or damaged scores all be replaced by the borrowing organization.

NOTE THAT THE USE OF PENS, MARKERS OR HIGHLIGHTERS IS STRICTLY PROHIBITED.

Agreed by: _____ Date _____

General Manager: April Voth _____ Date _____



Music Library – Request Form

COMPOSER	NAME OF PIECE	ARRANGED BY	# REQUIRED

Please complete form, then scan and email to
generalmanager@choruslondon.com